

Fauquier County Parks & Recreation Department

**November 3, 2004
Warrenton Community Center
Warrenton, VA**

Present:

Carl A. Bailey, Chairman
David Graham, Vice Chairman
Debbie Reedy, Treasurer
Donald P. Johnson, Jr.
Larry Miller, Ex Officio
Niki Barwick, P&R Staff

Absent: Center District vacant

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:05 P.M. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Debbie Reedy that the agenda be adopted as presented. Seconded by David Graham. The vote was unanimous in favor.

IV. Comments from citizens – Chairman Bailey recognized Michelle Winner. A letter that Ms. Winner had sent to the Board is presented under agenda item IX. Information Items. Ms. Winner requested that swings be purchased and installed at Rady Park from a fundraiser in memory of her infant son, Brisan. She explained the circumstances of the request for the Board. Mr. Bailey thanked her for coming and expressed sympathy for her loss and assured her that this request would be considered during the meeting as it appeared on the Agenda.

V. Presentations/Commendations –David Graham read the Proclamations presented in the Board's Meeting Book for: Fauquier Historical Society, Joe Winkelmann and Mark Cornwell. **A motion was made by Debbie Reedy to approve the Proclamations as presented, to hold a dinner in honor of Joe Winkelmann's service on the Parks and Recreation Board and to present Mr. Winkelmann with a plaque, along with the proclamation at the dinner. Seconded by David Graham. The vote was unanimous in favor.** Discussion following the motion a decision was made to invite spouses of attendees.

VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. Specifications for Bradley parking lot
- D. Purchase of border for Rady swings
- E. Monroe Park playground expansion specifications
- F. RFP for dance program instruction
- G. Policy revision – Support of Community Recreation Organization

A motion was made by Debbie Reedy to approve item A - F on the consent agenda and bring item G. Policy Revision – Support of Community Recreation Organizations, to the December meeting. Seconded by Donald Johnson. Discussion followed. A motion was made by Debbie Reedy to approve the Consent Agenda as amended consisting of: Notes of the Parks and Recreation Board Worksession on October 6, 2004 and the minutes of the Parks and Recreation Board Meeting on October 6, 2004 as presented; the Treasurer's Report of check registers and financial reports as presented; the specifications for bidding of the Bradley parking lot as presented; \$820.87 from the Rady Park Development Trust Fund for the purchase of the installation materials for swings at Rady Park : the specifications for expansion of the playground at Monroe Park as presented; and the RFP for Cecchetti Ballet, Dance and Performing Arts Instruction as presented. Seconded by David Graham. The vote was unanimous in favor.

VII. Reports

- A. Bids/Contracts Committee – No meeting held in the past month. A meeting will be called to meet this month.

At this time the Chairman called for an Agenda item to be moved up to accommodate the presenter. There was general agreement to this request.

VIII. Action Items

- B. Marshall Community Center Site Plan – Mr. David Steigler, from Patton, Harris Rust & Associates presented and explained the MCC Master Plan. The area of the plan is about 21 acres containing a community center, pool complex, ballfields, picnic areas, restroom facility, skate park, basketball court, trails and more. Following general discussion, Debbie Reedy asked about the build out schedule. Mr. Miller answered that it depends on the CIP. Mr. Miller pointed out that the picnic area is like a park within a park. Mr. Bailey asked about enlarging the wetlands area for a credit somewhere else. Discussion regarding this option took place. Mr. Bailey asked Mr. Miller to take this plan to the Marshall Advisory Board and the Marshall Business Association for their comments. Mr. Graham commented that this was a good layout for this site.

At this time Chairman returned to the Agenda as published.

- B. Swimming Pools Planning Committee – No meeting has been held yet but November 16 at 4:30 p.m. was suggested. Mr. Miller will notify the committee members when the date is confirmed.

- C. School Coop Agreement Liaison – Donald John stated that the agenda page and attached draft minutes are self-explanatory. He then commented that the Brumfield Elementary School fields would probably never enter the Parks and Recreation/Schools Coop System because standards do not meet the levels needed to be a part of that system. He then commented that the Auburn Middle School fields are coming along well.

- D. Legislative Liaison – Mr. Miller commented that the Parks and Recreation Board might want to consider asking the Board of Supervisors to include Monroe Park in their legislative packet. **A motion was made by Donald Johnson that the appropriate request be sent to the Board of Supervisor for Monroe Park to be included in their legislative packet. Seconded by Debbie Reedy. The vote was unanimous in favor.**

- E. Sports Coordination Council – Donald Johnson reported that the October

meeting was a productive one. The Council was brought up to date on the tentative site design for the Central Complex. He also stated there continues to be encouragement to enlist additional organizations to join the Council. Mr. Bailey then presented and explained the latest site plan design to the Parks and Recreation Board. He stated that he would show the plan to Mr. Rodgers, then sit down with the Fair Board to go over the plan. An agreement will then be written and taken to the County Attorney for comments before it goes to the Fair Board. The following criteria for inclusion in the agreement was suggested by the Board: 1) Keep access road. 2) Prefer not to sell any land. 3) If land must be sold, do so south of the road. 4) If sold to the Fair Board and they put in parking lot, they must save trees and put no building on the property. and 5) If Fair Board decides to sell, the Board of Supervisors must get first right of refusal.

F. Budget Committee – Debbie Reedy stated that the Agenda Page and attachments were self-explanatory. **A motion was made by Debbie Reedy that the FY06 enhancement request to consolidate positions into a full-time Recreation Supervisor for programming and aquatic oversight in the Eastern Region be approved as submitted and that the budget proposed for submittal to the Town of Warrenton for recreational services for FY06 be approved as presented. Seconded by Donald Johnson. The vote was unanimous in favor.**

G. Director's Report – Mr. Miller's report, in addition to the agenda page update and enclosed reports consisted of: 1) An invitation to the Parks and Recreation Board to the Town's recreation center proposal presentation on November 4, 2004 at 7 p.m. in the Town Hall. 2) An announcement that the Parks and Recreation By-laws change will be on the agenda next month. 3) A report that Pride of Place royalties have been received in the amount of \$6,036.73 and deposited into the trust fund as follows: the re-payment of the Fish-restocking Fund in the amount of \$4,100.76 and the balance of \$1,836.97 in the Historical Book Proceeds Trust Fund.

VIII. Action Items -

A. Sports Fields Complexes – Nothing to add to the background/update on the agenda page in the Board's meeting book.

B. Marshall Community Center site plan – This item was heard earlier in the meeting. See above. Chairman Bailey reiterated that he wanted the Site Plan, as seen earlier, presented to the Marshall Advisory Board and to the Marshall Business Association as well as the Skate Park supporters. From the audience, Katie Heritage, Fauquier County Assistant Administrator, suggested a copy be sent to the Board of Supervisors.

C. Position regarding use of property owned by the City of Fredericksburg along the Rappahannock River – Based on information provided on the Agenda page and discussion **a motion was made by Debbie Reedy that a resolution to endorse the concept of increased public recreation access to the Rappahannock River and to support additional measures to protect this valuable resource be adopted as presented. Seconded by Donald Johnson. The vote was unanimous in favor.**

D. Interpretive Plan for Monroe Park – Following discussion of the item **a motion was made by Donald Johnson that the proposal of October 20, 2004 from Design Minds, Inc. be accepted as presented, that the themes for interpreting the gold mining museum at Monroe Park be approved as presented, and that an advisory group of experts be established to assist with the overall interpretive planning for the gold mining museum at Monroe Park, and the proposed plan then be presented to the Friends of Monroe Park, before coming back to the Parks and Recreation Board. Seconded by Debbie Reedy. The vote was unanimous in favor.**

IX. Information Items.

A. CIP – Mr. Miller reported that the Capital Review Committee discussed the additional item of combining the Southern Pool and the Southern Community Center into one year.

A. TEA21 grant – Mr. Miller reported that a meeting is scheduled for November 18, 2004 to discuss the trail layout.

X. Board Time

Debbie Reedy commended the staff on their hard work regarding the Recreation Software installation and operation as demonstrated in the excellent presentation at the Worksession before this Board meeting

Chairman Bailey announced that new Committee assignments would be proposed at the December meeting. **A motion was made by Chairman Bailey to approve the request of Michelle Winner to: 1) have swings installed at Rady Park in memory of her infant son Brisan, and paid for by a fund raiser, 2) set aside a designated area at Rady Park for memorials where Ms Winner's son's memorial will be located 3) have staff compose a letter to Mrs. Winner regarding the approved request and explaining the process and 4) have Parks and Recreation staff move forward with the purchase and installation of the swings and memorial. Seconded by Donald Johnson. The vote was unanimous in favor.**

XI Closed Session -

Debbie Reedy moved to go into closed meeting pursuant to Virginia Code Section 2.1-344-344(A)(3) for Real Estate. Donald Johnson seconded and the vote for the motion was unanimous as follows:

Ayes:	3
Nays:	0
Absent during vote:	1
Abstention:	0

Upon reconvening from the closed meeting, Debbie Reedy moved to adopt the following certification. Seconded by Donald Johnson. The vote was unanimous as follows:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Fauquier County Parks and Recreation Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act: and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this Parks and Recreation Board that such closed meeting was conducted in conformity with Virginia Law; now, therefore, be it

RESOLVED this 3rd day of November 2004, that the Parks and Recreation Board certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Parks and Recreation Board.

Vote:

Ayes:	3
Nays	
Absent during vote:	1
Absent during meeting:	

XI. Adjournment

There being no further business, **a motion was made by Debbie Reedy to adjourn. Seconded by Donald Johnson. The vote was unanimous in favor.** The meeting adjourned at 8:45 p.m.

Carl A. Bailey
Chairman
Parks and Recreation Board

Date